

Conflict of Interest Code
of the

BALDWIN PARK UNIFIED SCHOOL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of the district.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the Superintendent; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Education Members and its Superintendent of Schools and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The district shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

Conflict-of-Interest Code of the
BALDWIN PARK UNIFIED SCHOOL DISTRICT
APPENDIX “A”

CATEGORY 1-A

Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries or of any land owned or used by the district. Such interests include any leasehold, beneficial or ownership interest or option to acquire such interest in real property, or also are engaged in the acquisition or disposal of real property within the district.

CATEGORY 1-B

Investments, business positions in or income (including gifts, loans and travel payments) from sources which:

- Are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or
- Manufacture or sell supplies, books, machinery or equipment of the type used by the district.

CATEGORY 2

Designated persons in this category must report investments or business positions in or income (including gifts, loans and travel payments) from sources which:

- Are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs, or
- Manufacture or sell supplies, books, machinery or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

CATEGORY 3

Persons in this category shall disclose all income (including gifts, loans and travel payments) from any Baldwin Park Unified School District employee, any representative or association of such employee; and business positions or income from an entity owned or controlled by such employees or his/her spouse or other financial dependent.

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CATEGORY 4

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the Superintendent of Schools or his or her designee of the agency. (See footnote for clarification.)

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APPENDIX “B”

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Associate Superintendent	1-A, 1-B & 3
Assistant Superintendent, Administrative Services	1-A & 1-B
Assistant Superintendent, Business and Operations	1-A & 1-B
Asst. Superintendent, Student Achievement	1-B
Senior Director of Adult & Community Education	2
Chief Business Officer/Senior Director of Fiscal Services	2
Director of Early Childhood Education	2
Director of Fiscal Services	2
Director of Human Resources	2, 3
Director of Human Resources, Classified	2, 3
Director of Support Services	2
Director of Nutrition Services	1-B
Director of Facilities and Operations	1-B
Chief of Police	1-B
Purchasing Supervisor	1-B
Director of Transportation	1-A&B
Director of Educational Technology and Support	1-B
Principal	2
High School Activities Director	2
Consultants/New Positions*	4

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APPENDIX “B” (Continued)

*** Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:**

The Superintendent of Schools or his or her designee may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent of Schools or his or her designee’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

Public Officials Who Manage Public Investments:

It has been determined that the positions listed below manage public investments and will file a Statement of Economic Interests pursuant to Government Code Section 87200 et seq.

Board of Education Members

Superintendent of Schools

EFFECTIVE DATE: 09/02/2015